

PRESENTERS' INFORMATION

(PLEASE RETAIN FOR REFERENCE)

MONOGRAPH PREPARATION

The National Organization will publish monographs of the conference on CD according to selected monograph categories.

Please follow the criteria listed if you wish to have your paper published in the monograph series:

1. Format: maximum length - **25 pages, not including references or appendices, (doubled-spaced, 12 pt font)**
2. Cover Page:
Place the title of the paper in capital letters 1½" from the top.
Place your name and affiliation/institution in the center of the page.
Leave a margin of 1" on each side of every page of the entire document.
3. **All papers must be submitted (in completed format) via <https://www.naaas.org/monograph-submission-form/>. Submissions must be received by March 15, 2022 in order to be included in the monograph series.** Charts, graphs, and tables should be placed appropriately within the document.
4. All papers should be double-spaced, 12 pt Times New Roman font and in Microsoft Word.
5. Please remember to **SPELL CHECK** your document. Do not include page numbers or headers and footers of any kind.
6. **Only conference-registered authors will be listed in the published monograph series.**
7. **All fees must be paid in advance, submitted at the Conference Registration Desk or submitted online. NO EXCEPTIONS! Submissions without appropriate fees (\$110.00) will not be published in the monograph series.**

JOURNAL PREPARATION

Separately from the monograph series are the National Organizations' journals, *The Journal of Intercultural Disciplines* (JID) and *The Journal of Science and Exploratory Studies* (JSES). To submit papers to this document, please follow the following instructions.

Manuscripts should not exceed 25 pages. The author's name should appear only on the title page along with his/her address and telephone number. The title should also appear on the first content page. Manuscripts should conform to the APA style. Meeting style requirements is the sole responsibility of the author if the manuscript is accepted. Please refer to the NAAAS website for complete guidelines.

The author must electronically submit one copy of his/her paper to journal@naaas.org (JID) or jesjournal@naaas.org (JSES). Please include the word "**JOURNAL**" in the email subject line. The paper should be doubled-spaced. Each submission will be refereed anonymously by at least three peer reviewers.

Upon acceptance for publication, the author will be asked to submit a clean copy of the manuscript.

ALL CONFERENCE PRESENTERS AND PARTICIPANTS MUST REGISTER FOR THE CONFERENCE.